

Minutes
24 November 2015
Cemetery Board of Trustees
Town of Wilton NH

The meeting began at 7:02 p.m. with 3 Cemetery Trustees: John Jowders (Chair), Steve Elliot, Mary Ann Shea (Secretary) .

Steve made a motion to accept the minutes of 20 October 2015. Mary Ann seconded, all in favor.

Old Business:

- Perpetual Care Trust Funds
 - The Cemetery Trustees and the Trustees of the Trust Funds will be meeting in the near future with Terry Knowles of the NH AG's office to discuss the perpetual care accounts. We will have one more meeting with the Trustees of the Trust Funds to go over the documentation we will need to present. We chose a tentative date of 8 December 2015 for the meeting with the Trustees of the Trust Funds (subject to their agreement to that date).
 - Mary Ann has copies of deeds/rights to inter from 3 different time periods and will forward copies of those documents to Betsy Castro.
 - John has come up with a method and formula to calculate the perpetual care fund contribution from Vale End Cemetery; he will come up with the numbers for South Yard. Steve is about 75% done counting at Laurel Hill. With those numbers, we should be able to satisfy the requirements of the AG's office regarding our Perpetual Care accounts.
- McGrath Lot-damaged stones. The stones have been replaced, and we received a very nice note from Shane McGrath thanking the board for our attention to this matter. He is very pleased with the new stones.
- Alden Fox (Laurel Hill Lot 94)-Mary Ann met with Chief Hautanen and provided him with copies of the information we have on this lot. He will handle any further communications with Gail Fox; we consider the matter closed.
- The Cemetery Rules and Regulations wording has changed to change the phrase “perpetual care” to “general care”. Mary Ann will provide a new master copy to Doreece at Town Hall. The new rules are posted on the Cemetery Board web page.
- Abby (Bart) Fraser will be sending a copy of her cemetery deed to be forwarded to the Trustees of the Trust funds for a refund on her lot in Mount Calvary. (This is the same as last month; we still have not received her deed-we will refund the money when the deed is received.)
- Still no word from Carl Michaud regarding either the cremated remains at the funeral home or the poly vaults.
- John contacted Camille at the NRPC regarding updating our Master Plan. He provided the updates she needed.

Public Input:

None

New Business:

- Michelle Hussey would like us to approve the purchase of 6 grave lots at Vale End (she already

owns 4 lots). We had approved her request for 4 more lots, but the family would like room for 6; this was approved and Mary Ann will contact Michelle.

- There was a request to purchase specific lots at Mount Calvary; Steve met with the individual. We will hold the lots he is interested in, and the purchase will probably take place early next year.

Budget Discussion:

The mower engine has been bought (\$2000) and will be replaced this winter.

The 4th quarter water bill seems very high-Steve will see Jane Farrell about it.

John will be got an estimate on tree removal for South Yard: \$2400 for removal of one clump of trees in the lower end (there is a real danger of them coming down in a strong wind and causing a lot of damage to stones), and \$3600 for trees in the upper section (due to their location, these will require more specialized equipment). We would like to have the trees at the lower end removed in early 2016.

We are still waiting for a bill from Medlyn for stone repair.

Our other maintenance issue is the condition of the fence at Laurel Hill; it needs some serious attention, and we would like to see this work done in 2016.

The current budget looks to be in fairly good shape. We made a few adjustments to the 2016 proposed budget; we are scheduled to meet with the Budget Committee on 7 December 2015 (6:30 p.m.).

Next Meeting:

To be held on Tuesday, December 29 at 7:00 p.m.

Meeting adjourned at 8:29 p.m.

Respectfully submitted,

Mary Ann Shea, Secretary